

OFFICER DECISION RECORD

CMT Officer: Carol Pilson Corporate Director & Monitoring Officer	Service: Communities, Environment and Leisure
Lead Officer: Phil Hughes, Head of Leisure Services/SRO March Future High Street Project	Delegated Power Being Exercised: Part 3 - Responsibilities for Functions; Tables 4 and 5, Table 4, Para 74: To manage the Council's property and engineering assets. To undertake the Council's asset management functions.
Subject of Decision: Appointment of third-party assessor of the grounds maintenance contracting market	

<p>Decision to be taken: Further to legal advice to assure Best Value, the appointment of a third-party to assess the grounds maintenance contracting market is required to support any extension to the existing Ground Maintenance contract.</p> <p>Decision: Phil Hughes, Head of Leisure Services will place an order to the value of £1,545 with KEO consultancy for information regarding the Grounds Maintenance contracting market and information regarding FDC's existing contract in terms of best value, should FDC extend the current GM contract.</p>	
<p>Reason for the Decision: A third-party assessment will give the Council the assurance that a further contract extension does offer the Council the best value option.</p>	
<p>Alternative Options Considered (if appropriate): See January 2026 Cabinet Paper regarding Grounds Maintenance contract.</p>	
<p>Background/Reports/Information considered and attached: See January 2026 Cabinet Paper regarding Grounds Maintenance contract</p>	
<p>Legal and Procurement Implications N/A for this value</p> <p>Financial Implications Using FDC Open spaces revenue budget already in place</p>	
Lead Officer's Signature: Phil Hughes, Head of Leisure	Date: 26 January 2026

Please forward to Democratic Services upon completion

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	Implementation Date: 26/01/26

Date copy passed to Democratic Services	29/01/26	(if not called-in) (Allow 5 clear working days after publication of decision)
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Circulation: Democratic Services, Portfolio Holder, Officer and Accountancy.